

Southend-on-Sea Borough Council

Report of Corporate Director of Enterprise, Tourism and
the Environment

to

**Traffic and Parking Working Party and
Cabinet Committee**

on

9th June 2011

Agenda
Item No.

Report prepared by: Cheryl Hindle -Terry, Team Leader
(Traffic Management and Road Safety)

Members Requests List

Portfolio Holder – Councillor Tony Cox
A Part 1 Public Agenda Item

1. Purpose of Report

For the Traffic and Parking Working Party & Cabinet Committee:

- a) To note and consider new “Member’s Requests” and Officers’ recommendations as detailed in Appendix 1 of this report, and
- b) To note updates and consider Officer Recommendations on each of the past Member Requests detailed in Appendix 2 of this report.

2. Recommendation

2.1 That the Traffic and Parking Cabinet Committee consider the views of the Working Party and Officer recommendations on each of the proposals as detailed in Appendices 1 and 2, of the report, and agree:

- a) To proceed with Officers’ recommendation, or
- b) To proceed with Officers’ recommendation, with amendments, or
- c) To take no further action

3. Background

3.1 Members may formally request highway and traffic improvement works to be considered. These requests vary from requests for new pedestrian crossing facilities to traffic speed and road safety and residents parking schemes.

3.2 Officers investigate requests when resources allow and recommend action based on the findings.

3.3 Resources will be allocated to investigate as many new Members Requests as possible, within the constraints of funding availability, competing work programme priorities and Cabinet Committee decisions. Officers’

recommendations have been made based on findings of the investigation and/or the outcome of surveys/consultations. Updates with appropriate Officer recommendations will be presented to future Traffic and Parking Working Party & Cabinet Committee meetings for their consideration and decision, as and when they become available. Once a formal conclusion has been reached on the individual items, to the agreement of the Traffic and Parking Working Group & Cabinet Committee. Depending upon the decision these will be removed from the list and if the decision is to proceed with action then these will be added to the work programme and implemented based on resource availability and priority.

- 3.4 Officers will keep requesting Members updated of their individual requests and will inform them of the findings, investigations, the recommendations and reasons thereof, as well as the decisions made by this Committee.

4. Reasons for Recommendations

- 4.1 To provide a rationalised management and decision making process for all formal requests for highways and traffic management improvements by Ward Councillors via the Traffic and Parking Working Party & Cabinet Committee.

6. Corporate Implications

- 6.1 Contribution to Council's Vision & Corporate Priorities

The Members Requests List is a mechanism for Ward Councillors to request works outside of the programmed works schedule and to identify potential safety issues therefore contributing to a 'Safer Southend'.

6.2 Financial Implications

Requests which are recommended for any action will be funded via existing funding resources. However, the budgetary resources are limited and where additional funding is required outside of the agreed budgets and work programmes, appropriate bids for funding will be prepared and submitted to the funding group/organisation for their consideration and decision and the implementation of the scheme will be subject to funding..

6.3 Legal Implications

Where requests involve any requirement for a Traffic Regulation Order, the relevant statutory procedures will be followed including the requirement for formal consultation with affected frontager's and advertisement in the local press.

6.4 People Implications

There are limitations in staff time and an increase in Members' request can place additional strain on resources which may lead to delays in investigations and reporting back to the Working Party and the Cabinet Sub Committee.

6.5 **Property Implications**

None

6.6 **Consultation**

Formal and informal consultation will be carried out, as required, and directed by this Committee. In addition all ward councillors are to be informed of the consultation process prior to its commencement.

7. **Background Papers**

None

8 **Appendices**

8.1 Appendix 1 -New Members Requests List

8.2 Appendix 2 –Updates on Members Requests List